

Respiratory Care and Polysomnography Practitioner License

Documentation Required for Licensure

- Application and fee (\$90 + \$55 (cost of the FBI and DCI background check) = \$145). **All application fees are nonrefundable.** To apply, do one of the following:
 - Create an account, apply and pay online at: <https://ibpllicense.iowa.gov/>

- Respiratory Requirement – Applicant must provide proof of achieving the Certified Respiratory Therapist (CRT) or Registered Respiratory Therapist (RRT) certification by the NBRC. Proof of CRT or RRT Certification can be one of the following:
 - Exam scores sent directly from the NBRC.
 - Notarized copy of a certificate showing proof of achievement of the CRT or RRT credential awarded by the NBRC.
 - A notarized score report showing proof of successful completion of the Therapist Multiple Choice Exam, State Clinical Exam, or Certified Respiratory Therapist Exam.

- Polysomnography requirement: Verification of any **one** of the following:
 - Official transcript showing completion of a polysomnography program accredited by CAAHEP, or
 - Official transcript showing completion of a respiratory care sleep add on program accredited by CoARC, or
 - Official transcript showing completion of an electroneurodiagnostic technologist educational program that is accredited by CAAHEP and proof of completion of the curriculum for a polysomnographic certificate as an extension of the electroneurodiagnostic educational program. or
 - Passing score on the Registered Polysomnographic Technologist Exam administered by the BRPT, or
 - Passing score on the sleep disorders specialist exam administered by the NBRC, or
 - (Persons practicing sleep medicine on January 1, 2017 only) Verification from the medical director of the individual’s current employer that the individual has completed on-the-job training in the field of polysomnography, and is competent to perform polysomnography.

- Background Check Requirement – Applicant will receive a packet from the Board office in the mail. The packet will be sent after an applicant submits an online licensing application and pays fee. The packet includes two items that must be returned to the Board office before the license can be issued:
 1. Fingerprint card. Take the fingerprint cards to a local law enforcement agency for completion. Submit the completed fingerprint card to the Board office.
 2. Background check waiver form. Read and sign the waiver form. Return it with the completed fingerprint card.

Mail documents to:

**Board of Respiratory Care & Polysomnography
Bureau of Professional Licensure
Lucas State Office Building, 5th Floor
321 E. 12th Street
Des Moines, Iowa 50319-0075**