

# Physician Assistant

## Documentation Required for Licensure

- Application and fee. **All application fees are nonrefundable.** To apply, do the following:

Create an account, apply and pay online at: <https://ibplicense.iowa.gov/>

- Supervising Physician Names –

Supervising physicians may be added to your online record 24 hours a day, 7 days a week through the Board's online services webpage at: <https://ibplicense.iowa.gov/mystatus>. Use your @iowaID account and password to sign in. Click on the More Info link located at the bottom left of the My Licenses screen, under the Action column. Click on the Edit link located on the right side of the screen under Supervision. Read the Instructions posted on the License Detail – Process screen. Use the Add and Save buttons.

- Educational Requirement –

Official academic transcripts verifying graduation from a program for education and training of physician assistants that is accredited by the American Medical Association's Committee on Allied Health Education and Accreditation, the Commission on Accreditation of Allied Health Educational Programs, or by the Accreditation Review Commission on Education for the Physician Assistant, sent directly to the Board office from the college or university. Applicants that passed the NCCPA initial certification exam prior to 1986 are exempt from the accredited program graduation requirement. Foreign-trained applicants should contact the Board office for educational requirements.

- NCCPA Certification Requirement –

Proof of initial certification from the NCCPA, sent directly to the Board office from the NCCPA.

- If the applicant has previously been licensed in another state he/ she must also provide one of the following:

1. Copy of current certification from the NCCPA, sent directly to the Board office from the NCCPA, OR
2. Proof of completion of 100 CME hours for each biennium since initial certification.

- Verification of licenses held in other states (if any):

Applicants that have been previously licensed, registered or certified in any other state must provide official verification of licensure in the other state(s). The license verification must include license issue date, expiration date and any pending or past disciplinary action. The verification may be printed from another state licensing board's website if it contains all of the required information. If web based verification is not available, the verification must be sent directly to the Board office by the state(s) where the applicant has been licensed, registered, or certified. If the applicant has never been licensed in another state, ignore this item.