

Barber School

Documentation Required for Licensure

- Application and fee (\$600). **All application fees are nonrefundable.** To apply:

Create an account and apply online at: <https://ibplicense.iowa.gov/>

- The application will ask you to provide the following information:

- The exact location of the proposed school.
- A copy of the essential parts of the lease or other documents to provide proof that the owner of the school has occupancy rights for a minimum of one year.
- A sworn affidavit that proves the existence of sufficient finances to acquire the facilities and equipment required by the board and to operate the proposed barber school for a minimum of one year.
- Complete plan of the physical facilities and an explanation detailing how the facilities will be used relative to the number of students and to the classroom and clinic space.
- Copies of the catalog, brochure, enrollment contract, student policies, and cancellation and refund policies that will be used by the school.
- A copy of the school's course of study, which shall meet the requirements outlined in Iowa Administrative Code 645—23.8(158)
- Compliance with Iowa Code section 714.18 and Iowa Code section 714.23 (as applicable) must also be demonstrated.