Barber School
Documentation Required for Licensure

☐ Application and fee ($600). **All application fees are nonrefundable.** To apply:

Create an account and apply online at: https://ibplicense.iowa.gov/

☐ The application will ask you to provide the following information:

  o The exact location of the proposed school.

  o A copy of the essential parts of the lease or other documents to provide proof that the owner of the school has occupancy rights for a minimum of one year.

  o A sworn affidavit that proves the existence of sufficient finances to acquire the facilities and equipment required by the board and to operate the proposed barber school for a minimum of one year.

  o Complete plan of the physical facilities and an explanation detailing how the facilities will be used relative to the number of students and to the classroom and clinic space.

  o Copies of the catalog, brochure, enrollment contract, student policies, and cancellation and refund policies that will be used by the school.

  o A copy of the school’s course of study, which shall meet the requirements outlined in Iowa Administrative Code 645—23.8(158)

  o Compliance with Iowa Code section 714.18 and Iowa Code section 714.23 (as applicable) must also be demonstrated.