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## 340.15

### Ordering Print Materials

#### Overview

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**Introduction** WIC agencies can order print materials for nutrition education and other program purposes from several organizational units in the Iowa Department of Public Health. This policy provides information about ordering materials.

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**In this policy** This policy contains the following topics.

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## WIC Clinic Materials

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### ISAIC

The state WIC office provides clinic, nutrition and health education materials free of charge to local WIC agencies. Some materials are stored at the ISU Distribution Center, others must be ordered quarterly through the Iowa Department of Public Health (IDPH).

Examples of materials to be ordered include nutrition education and breastfeeding promotion brochures, health and nutrition history cards, etc.

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### Ordering WIC Materials

WIC materials stored at the ISU Distribution Center must be ordered by completing the ISU Distribution Center Order Form found on the WIC Web Portal at <https://idph.iowa.gov/WIC-Portal/Resources>.

Agencies must fill out the Quarterly Drop Shipment Order Form to receive materials that are not stored at the ISU Distribution Center. Order forms are due quarterly and can be found on the WIC WebPortal at <https://idph.iowa.gov/WIC-Portal/Resources>.

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### Orders

Materials may be ordered from the ISU Distribution Center at any time. Allow 5-7 days for delivery.

Materials ordered from IDPH may only be ordered quarterly.

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## Materials/**Resources** from Other Bureaus and Programs

**Introduction** Several programs and bureaus in the Department produce print materials targeted to women, infants and children. These materials are distributed using a variety of methods.

**Sources** The table below lists contact information by bureau or program for ordering materials. Programs from the Department can also be accessed by using the search function through the Department's website at [www.idph.state.ia.us](http://www.idph.state.ia.us).

Bureau/Program	Contact	Website
Bureau of Family Health <ul style="list-style-type: none"> <li>• Healthy Families Line</li> <li>• TEEN Line</li> <li>• Provider Service Line</li> </ul>	(800) 369-2229 (800) 443-8336 (800) 383-3826	<a href="https://idph.iowa.gov/family-health">https://idph.iowa.gov/family-health</a>
Bureau of Immunization & TB	(800) 831-6293	<a href="https://idph.iowa.gov/immtb">https://idph.iowa.gov/immtb</a>
Bureau of Oral and Health Delivery Systems	(515) 242-6383 (866) 528-4020	<a href="http://idph.iowa.gov/ohds">http://idph.iowa.gov/ohds</a>
Bureau of Lead Poisoning Prevention	(800) 972-2026	<a href="http://idph.iowa.gov/lpp">http://idph.iowa.gov/lpp</a>
Bureau of Substance Abuse <ul style="list-style-type: none"> <li>• Your Life Iowa Find Help Near You</li> </ul>	1-866-242-4417  Call: 855-581-8111 Text: 855-895-8398	<a href="http://idph.iowa.gov/substance-abuse">http://idph.iowa.gov/substance-abuse</a>  <a href="https://yourlifeiowa.org/finder">https://yourlifeiowa.org/finder</a>
Quitline Iowa	(800) 784-8669 (800) QUIT NOW	<a href="https://iowa.quitlogix.org/">https://iowa.quitlogix.org/</a> <a href="https://idph.iowa.gov/tupac/quitline">https://idph.iowa.gov/tupac/quitline</a>
Iowa SIDS Foundation	(866) 480-4741 515-965-7655	<a href="http://www.iowasids.org">www.iowasids.org</a>
First Candle/SIDS Alliance	(800) 221-7437 443-640-1049	<a href="http://cjfirstcandle.org/">http://cjfirstcandle.org/</a>
Iowa's Perinatal Depression Project	Healthy Families Line 1-800-369-2229	<a href="http://www.beyondtheblues.info/">http://www.beyondtheblues.info/</a>

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## Materials/Resources from Other Bureaus and Programs, Continued

Sources,  
continued

Bureau/Program	Contact	Website
Bureau of Nutrition and Physical Activity <ul style="list-style-type: none"> <li>• Iowa Nutrition Network</li> <li>• Iowa WIC</li> <li>• Health Promotion and Chronic Disease Control Partnership</li> <li>• 5-2-1-0 Healthy Choices Count</li> </ul>	(800) 532-1579 or 515-281-6650	<a href="http://idph.iowa.gov/nutrition-physical-activity">http://idph.iowa.gov/nutrition-physical-activity</a>  <a href="http://idph.iowa.gov/inn">http://idph.iowa.gov/inn</a>  <a href="http://idph.iowa.gov/WIC">http://idph.iowa.gov/WIC</a>  <a href="http://idph.iowa.gov/hpcdp/partnership">http://idph.iowa.gov/hpcdp/partnership</a>  <a href="http://idph.iowa.gov/nutrition-physical-activity/healthy-choices">http://idph.iowa.gov/nutrition-physical-activity/healthy-choices</a>