

300.20

System Administration Reports

Overview

Introduction

This policy describes the characteristics for the data system System Administration reports.

In this Policy

A description of the System Administration Reports is located on the following pages. More detailed descriptions of the reports can be found by using the “User Help” function in the WIC data system.

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System Administration Reports

Report Location	Report Name	Description	Comments
System Administration	Code Table	This report lists all values in the code tables.	This report is generally utilized by the System Administrator as needed to verify code table values
System Administration	Online EBT Message Daily Grid	This report shows an hourly grid for one selected day for one selected clinic. The current dispositions of all online EBT messages sent to the EBT Host during the selected day are displayed in the grid by hour.	The report is written in tabular form to make it easy to export to a spreadsheet for further analysis. The primary purpose of this report is to research messaging problems between the WIC MIS System and the EBT Host System.
System Administration	Online EBT Message Disposition	This report shows totals and percentages related to current dispositions of online EBT messages. Details are provided for timeout and abnormal dispositions.	The primary purpose of this report is to research messaging problems between the WIC MIS System and the EBT Host System.
System Administration Farmers' Market	FMNP Check Activity	This report provides the number and value of checks distributed, voided, lost/stolen or not distributed, the percent difference between issued and redeemed, and number of checks voided.	The report lists this information by local agency.
System Administration Farmers' Market	FMNP Not Scheduled	This report lists of all participants flagged as FMNP-Eligible that do not have an appointment scheduled so that these participants can be called and scheduled to come in for their checks.	This report includes all active FMNP-eligible participants that do not have an appointment scheduled.
System Administration Farmers' Market	FMNP Refusal	This report provides the number and percent of FMNP eligible WIC participants who decline FMNP benefits	This report includes all FMNP-eligible participants and the declined reason code.

Report Location	Report Name	Description	Comments
		by reason.	
System Administration Farmers' Market	FMNP Check Redemption	This report provides the number and value of redeemed by vendor (number only). This is a cumulative report for the growing season.	This report will not work for current year until after the season and data is loaded into the data base.
System Administration Farmers' Market	FMNP Distributed Check	This report is a list of Participants and the check range they received by Agency. This is a cumulative report by fiscal year.	Participants are listed regardless of WIC Status.
System Administration Farmers' Market	Estimated Eligible Part for FMNP	This report shows the number of participants made eligible for FMNP and number of participants actually served.	This report is only valid after the Farmers' Market Eligibility batch process has run and before the Farmers' Market Remove Eligibility batch process has run.