330.20

Data System Supplies

Introduction

Many supplies are needed to implement WIC clinic services. This policy provides instruction for how local agencies access data system supplies to assure clinic functionality.

Data system equipment

Local agencies are responsible for providing their own data system equipment including laptops, desktops, printers/scanners, signature pads, card readers, and PIN Pads.

PIN Pads and card readers

PIN Pads must be purchased directly from FIS Government Solutions (FIS). Card readers can also be purchased directly from FIS, but this is not required. PIN Pads and card readers can be purchased by e-mailing FIS. Contact the WIC HelpDesk for the FIS e-mail address. The subject line of the e-mail must include the following: "IA WIC Order – Agency #/Agency Name". In the e-mail request, include the number PIN Pads and/or card readers needed, a local agency contact person, the local agency's contact person's phone number, and the shipping address.

FI stock

Refer to Policy 225.20 on how to receive FI stock

eWIC print materials

Print materials for eWIC such as "How to Use the WIC Shopper App" and "Using Your Iowa eWIC card" can be ordered by filling out the ISU Distribution Center Order Form that can be found on the WIC Web Portal at https://idph.iowa.gov/WIC-Portal.

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