

Salon/School Protocols to Support Licensees/Students & Maintain a Healthy Work Environment 05/13/2020

LICENSEES/STUDENTS

Capes: Each client should be draped with a clean cape. Capes should be laundered following the fabric recommendations between each client, or salons/shops may consider using disposable capes and dispose of the cape after it is used.

Masks: Require employees and students with direct client contact to wear cloth or other mask that is laundered or replaced between customers. Encourage customers to wear a mask to the extent possible while receiving services and/or should be supplied with a clean towel to hold over their mouth and nose. Discourage conversation during services that don't allow use of a mask (any service on the face such as facials, waxing, electrolysis, chemical peels, steaming, microdermabrasion, etc...). **Face Shields:** If available, it is recommended that employees and students wear masks and face shields when servicing clients who cannot wear a mask during service.

Gloves: Licensees and students shall wear disposable gloves during esthetic and nail technology services, wash hands before and after and change gloves between clients. If you leave the field of service, remove the gloves and wash hands. Before returning to service, wash hands and put on clean gloves. Gloves shall only be used on a single client and shall be disposed of after the client's service. Anytime gloves are used during a service, licensees and students shall wash hands both before gloves are worn and after they are removed.

Facials: Discontinue use of facial steamers and in place use a hot towel with a dry towel over it. This will protect the licensee and student.

Nasal hair waxing: The practice of nasal hair waxing is discouraged since the nose is the first line of defense for the body.

Maintain a Healthy Work Environment

Screen all employees each shift before entering the salon for symptoms (i.e., fever of 100°F or higher, cough, shortness of breath, runny or stuffy nose, sore throat, muscle aches, fatigue, diarrhea, or vomiting). Immediately exclude anyone with symptoms from entering.

- ❖ Actively encourage sick employees to stay home. Implement flexible sick leave and supportive policies and practices.
- ❖ Identify a workplace coordinator who will be responsible for COVID-19 issues and their impact at the workplace.
- ❖ Identify where and how workers might be exposed to COVID-19 at work.
- ❖ Separate sick employees immediately if someone becomes ill.
- ❖ Educate employees about how they can reduce the spread of COVID-19.
- ❖ Where possible, workstations should be staggered to avoid employees standing directly opposite one another or next to each other, and maintain six feet of social distance.
- ❖ Frequently monitor employee handwashing and ensure no bare hand contact with client skin.
- ❖ Clean and disinfect chairs, pens and other commonly-touched items between each client use.
- ❖ Implement the recommended enhanced cleaning/disinfecting schedule for all contact surfaces, and cleaning/disinfecting between customers.
- ❖ Disinfect commonly-touched surfaces throughout entire salon such as door handles, credit card machines, bathrooms, break rooms, etc., after each use.
- ❖ Enhance employee safety training, emphasizing employee health, handwashing, and personal hygiene practices.
- ❖ Have hand sanitizer and sanitizing products readily available for employees and customers.
- ❖ Eliminate magazines, brochures and public use testers.
- ❖ Disinfect chairs after each client use.
- ❖ Educate employees providing face-to-face services, cleaning, doing laundry, and trash pick-up to recognize the symptoms of COVID-19.
- ❖ Ensure workers are trained on the hazards of the cleaning chemicals used in the workplace in accordance with OSHA's Hazard Communication standard (29 CFR 1910.1200).
- ❖ Develop policies for employee protection and provide training to all cleaning staff on site prior to providing cleaning tasks.
- ❖ Provide instructions on what to do if employees or their family members develop symptoms within 14 days after their last possible exposure to the virus.
- ❖ Training should include when to use PPE, what PPE is necessary, how to properly don (put on), use, and doff (take off) PPE, and how to properly dispose of PPE.

<https://www.cdc.gov/hai/pdfs/ppe/ppe-sequence.pdf>

<https://www.cdc.gov/coronavirus/2019-ncov/hcp/using-ppe.html>

Additional Resources for Employers to reduce transmission among employees and patrons to maintain healthy business operations are outlined at the bottom of this webpage

<https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>

If an employee or contractor tests positive for COVID-19, immediately report that to the local health authority and provide notification to employees, contractors, and clients. The notification may be made via phone call, e-mail, or text. The notification to the local health authority and to employees, contractors, and clients must occur no later than 24 hours of receiving information of a positive test result.

A public hotline has been established for Iowans with questions about COVID-19.

The line is available 24/7 by calling 2-1-1 or 1-800-244-7431.