

Social Worker - Independent

Documentation Required for Licensure

- Application and Fee (\$120). **All application fees are nonrefundable.** To apply, do one of the following:
 1. Create an account, apply, and pay online at:
<https://ibpllicense.iowa.gov/PublicPortal/iowa/IBPL/common/index.jsp>, OR
 2. Print, complete and return a paper application with a check or money order payable to the Iowa Board of Social Work:
<http://idph.iowa.gov/Portals/1/Files/Licensure/ISW%20APP%20AMANDA%20%2808.2014%29.pdf>.

- Educational Requirements:

Official academic transcripts verifying receipt of a master's degree from a social work program accredited by the Council on Social Work Education at the time of graduation. Transcripts must be sent directly to the Board office from the college or university. If you have already submitted a transcript with your masters level licensure, a new transcript is not required.

Please Note: Foreign-trained applicants should contact the Board office for educational requirements.

- Supervised Practice Requirements:

1. Submit a plan for supervision:
 - a. If supervision started before July 1, 2013 use this form:
<http://idph.iowa.gov/Portals/1/Files/Licensure/SW%20Supv%20Plan%20form%20Pre%20Rules%20Change%20June%202013.pdf>.
 - b. If supervision started on or after July 1, 2013 use this form:
<http://idph.iowa.gov/Portals/1/Files/Licensure/SW%20Supv%20Plan%20Draft%20form%20Post%20Rules%20Change.pdf>.
2. Submit a supervision report form:
http://idph.iowa.gov/Portals/1/Files/Licensure/sw_super_form.pdf.

Supervision must be at least 110 hours over a course of two to six years. **Supervision plans must be submitted prior to starting the supervised experience.** A separate plan and report are required for each supervisor. Applicants licensed in another state at the equivalent of the LISW level who have taken the clinical exam do not need to submit a plan and report.

- Exam Requirements:

Proof of passing the ASWB clinical level exam, sent directly to the Board office from the ASWB.

Please note: If you have not taken the exam through another state, the Iowa Board will need to grant exam approval to ASWB. The Board requires the completed application and completion of the supervision requirements prior to granting exam approval.

- Verification of licenses held in other states (if any):

Applicants that have been previously licensed, registered or certified in any other state must provide official verification of licensure in the other state(s). The license verification must include license issue date, expiration date and any pending or past disciplinary action. The verification may be printed from another state licensing board's website if it contains all of the required information. If web based verification is not available, the verification must be send directly to the Board office by the state(s) where the applicant has been licensed, registered, or certified. If the applicant has never been licensed in another state, ignore this item.