

Prevention Frequently Asked Questions (FAQs)

Questions	Answers
Can you elaborate on the state ATOD policy efforts and what types of activities/events that might include?	The Substance Abuse Prevention and Treatment (SAPT) Block Grant does not fund statewide ATOD policy change. The Department will be providing ongoing support and instruction throughout the Project Period. For contractor-specific questions please contact the IPN HelpDesk at ipn@idph.iowa.gov .
Does encourage to attend the training mean required to attend the training?	Yes, contractors who are funded to provide prevention services through the IPN Project will be required to attend Substance Abuse Prevention Skills Training.
Tell us more about work plan due on February 15?	IPN contractors are to create a plan for prevention services for the timeframe of January 1, 2019 through June 30, 2019. Contractors must use the IPN work plan template that has been provided. Please see additional guidance by referring to the IPN Prevention Services Orientation Guide which was sent to IPN Prevention Leads on January 16, 2019.
If the work plans for January through June will not be approved until April do we need to wait to April to start implementation?	Yes. IPN contractors may begin providing prevention services once the February 15, 2019 work plan has been reviewed and approved. The Department will work with contractors if their work plan is in need of revisions.
Is Prevention Specialist Certification or Recertification an allowable or unallowable expense?	Yes, this is allowable.
Talking about not allowed to participate in alternative activities...does this mean if there is an alcohol free event that we help via technical assistance, that we can't be a worker at the event as well?	The IPN Grant will not fund a staff member's time to work at an alternative activity. Contractors are encouraged to explore other funding opportunities that may support this involvement or engage coalition members or volunteers to assist.
With Stacked Deck being the only EBP for gambling, how do we address all ages and also work with the casinos?	Currently, Stacked Deck is the only EBP listed in the RFP for problem gambling prevention. The IDPH Evidence-Based Practice Workgroup will help to identify various programs, policies, and practices to support problem gambling prevention efforts across the lifespan.

<p>Just to make sure we understand the alternative events unallowable expense correctly...we can help to plan these events but we can't actually attend these events? Is that correct?</p>	<p>This is correct.</p>
<p>The guidance document references identifying a coalition in each county. If counties do not have a coalition, do we have to create one (and not be the coordinator)?</p>	<p>IPN contractors are expected to engage a prevention-focused coalition in each county in the service area that aligns with the established prevention priority areas listed in the IPN RFP.</p> <p>IPN prevention agencies must connect with the Division of Tobacco Use Prevention and Control Community Partnership contractor that serves each county in their Service Area. Inquire about the coalition(s) each Community Partnership works with and plan to attend these coalition meeting(s) moving forward.</p>
<p>Will we be required to have all 6 CSAP strategies represented under each substance/behavior in the work plan? Or do all 6 strategies just have to be included somewhere in the work plan as a whole?</p>	<p>Each Center for Substance Abuse Prevention strategy does not need to be included under each priority area. The Prevention Work Plan, as a whole, will need to include each strategy.</p>
<p>Will there be expected required hours during this grant for direct services?</p>	<p>The IPN RFP does not have a required direct service hour expectation. IPN contractors are encouraged to continue utilizing the following formula in order to provide a level of effort to complete and sustain prevention efforts: 768 direct hours per one (1) full-time equivalency (FTE).</p>
<p>If you completed 4 years ago, will you have to complete it next year? (referencing SAPST)</p>	<p>Yes, in order to ensure there is a consistent understanding of the Strategic Prevention Framework, the Department is requiring that all staff attend SAPST. If an IPN contractor took the course before March 2013, the course will need to be retaken. Iowa began using the new SAPST course that focused on the Strategic Prevention Framework (SPF) in March 2013.</p>
<p>Will direct service hour goals be adjusted when we aren't able to provide direct service hours?</p>	<p>The IPN RFP does not have a required direct service hour expectation. IPN contractors are encouraged to continue utilizing the following formula in order to provide a level of effort to complete and sustain prevention efforts: 768 direct hours per one (1) full-time equivalency (FTE).</p>

<p>I wish that the “tobacco” focus would instead say Nicotine instead since vaping/JUULing is about nicotine addiction not tobacco. Is there a reason it is specific to tobacco?</p>	<p>The Substance Abuse Prevention and Treatment (SAPT) Block Grant requires that tobacco is a funded prevention strategy. Tobacco is the wording SAMHSA uses. IPN contractors will be provided additional guidance on the tobacco priority area to ensure a collaboration is formed with the Division of Tobacco Use Prevention and Control Community Partnerships throughout the state.</p>
<p>Do coalitions that we work with have to state in their objectives or mission statement that they are focusing on ATOD?</p>	<p>Yes. It is an expectation that coalitions engaged must be focused on substance abuse and problem gambling prevention efforts.</p>
<p>Can staff time be used for involvement in AC4C if not working on the state legislative efforts?</p>	<p>Substance Abuse Block Grant (SABG) prevention funding cannot be used for statewide ATOD policy change. IPN funding cannot support AC4C participation that promotes or assists with statewide policy change efforts. Specific questions should be directed to the IPN HelpDesk at ipn@idph.iowa.gov.</p>
<p>Is the expectation that we would meet outcomes on environmental and educational strategies in the January through June work plan? Or could these outcomes be steps toward environmental changes. For example will we need to have policy change completed?</p>	<p>The Work Plan that is created for January 1, 2019 through June 30, 2019 can include prevention activities that work towards local policy change.</p>
<p>I noticed in the guide that direct service hours are limited to 20 for “health fairs”. Will there be a limit on direct service hours at community events that we can participate in?</p>	<p>The IPN RFP focuses the majority of prevention services on Education and Environmental covered services. While work plans may include participation in health fairs as part of a comprehensive plan, contractors are expected to adhere to the twenty hour maximum per fiscal year. Contractors are encouraged to identify additional prevention strategies with event organizers that support/enhance health fair participation. Additional information will be provided to the IPN Prevention Leads soon. This expectation is for each year of the grant.</p>
<p>Will the department be providing training on best practices for gambling prevention services and what the state would like to see done for strategies, since it sounds as though there are changes to what was done in the past in the state?</p>	<p>Yes, the Department is working to develop a training structure that encompasses effective problem gambling prevention services. Additional details will be provided soon.</p>

<p>Will we need to have a target group that is being targeted and what will be the expectation of dosage?</p>	<p>Prevention services must serve the lifespan. Completing the assessment step of the Strategic Prevention Framework will help identify prevention strategies to be planned for and will help guide which population of focus will be impacted and to what dosage/frequency.</p>
<p>Could you clarify the use of the exception reports? Are they to be submitted specifically for when direct service impacts our ability to attend the mandatory webinars?</p>	<p>Contractors will need to submit an Exception Request Form for any prevention service that does not align with the Integrated Provider Network RFP expectations. A blank Exception Request Form can be the IPN website at https://idph.iowa.gov/substance-abuse/Integrated-Provider-Network</p>
<p>Can we use county funds to work with AC4C?</p>	<p>Alternative funding sources may be used contingent upon grant expectations.</p>
<p>It sounds like we will be completing a work plan before we complete our CAW's, but my understanding is that the CAWs should inform work plan development. Or will some early steps on the new work plan involve completing the CAW? Can you speak to the timeline of the CAWs relative to work planning?</p>	<p>The Department will be providing additional guidance and instruction to assist in the development of a prevention work plan for the timeframe of July 1, 2019 through June 30, 2020. The first twelve-month work plan will focus on the assessment step of the Strategic Prevention Framework. Contractors were instructed to focus their efforts from January 1, 2019 through June 30, 2019 on assessing local data and building capacity. Additional details will be provided soon.</p>
<p>AC4C's focus on statewide policy is primarily focused on education to policy makers. If it's clearly education and not lobbying could that be covered with these grant dollars?</p>	<p>Substance Abuse Block Grant (SABG) prevention funding cannot be used for statewide ATOD policy change. IPN funding cannot support AC4C participation that promotes or assists with statewide policy change efforts. Specific questions should be directed to the IPN HelpDesk at ipn@idph.iowa.gov.</p>
<p>Are health fairs limited to 20 hours entirely? Or 20 hours for each substance? Under the gambling grant we had an information dissemination table at the local casino 4 hours a week on a monthly basis. Should we warn our partners there that this is going to have to end?</p>	<p>Due to the recent inquiries regarding the twenty hour maximum for health fair participation per fiscal year, the Department will be providing additional guidance on how the IPN Grant may support this activity.</p>
<p>To follow-up on the previous questions: March is Problem Gambling Awareness Month and Problem Gambling Education Week is in August. Our</p>	<p>See response 25.</p>

<p>partners at the casino not only allow us to have a table there but they want us to have a table there for a week at each event.</p>	
<p>If we are attending coalition meetings on behalf of network support, would that count under prevention service?</p>	<p>No, contractors must have a clear delineation between Network Support and Prevention services. All services provided under prevention must be clearly identified in the contractor work plan.</p>
<p>Can you remind us of the email address to use for questions?</p>	<p>All IPN related question may be directed to the IPN Helpdesk email is ipn@idph.iowa.gov</p>
<p>Is it accurate that general outreach such as health fairs could be done under network support services for the IPN grant?</p>	<p>Due to the recent inquiries regarding the twenty hour maximum for health fair participation per fiscal year, the Department will be providing additional guidance on how the IPN Grant may support this activity.</p>
<p>I am concerned with the strategies listed in the guidance and the outcomes that we will need. Especially for counties that have small % of staff. Can you talk about prioritizing the training, building capacity and DSH work for smaller counties?</p>	<p>The Department will be providing ongoing support and instruction throughout the Project Period. For contractor-specific questions please contact the IPN HelpDesk at ipn@idph.iowa.gov</p>
<p>Just how do we get it all done?</p>	<p>The Department will be providing ongoing support and instruction throughout the Project Period. For contractor-specific questions please contact the IPN HelpDesk at ipn@idph.iowa.gov</p>
<p>Is the 20 hour limit per county or per contract?</p>	<p>The twenty hour maximum for health fair participation is per fiscal year, per contract.</p>
<p>...or per FTE?</p>	<p>See response 35.</p>
<p>Tell us more about the work plan for 6 months?</p>	<p>Please see the IPN Prevention Orientation Guide which was sent to IPN contractors on January 16, 2019. During the first two months of the grant, agencies have been instructed to focus on assessment and capacity to build their six-month work plans from January 1, 2019 through June 30, 2019.</p>

<p>Will there be an example of a priority filled out for the work plan? Should media be listed as an action step?</p>	<p>No, an example work plan will not be provided. Media may be listed as an action step if this is identified as a need from an agency and subsequent stakeholders to support and enhance prevention efforts.</p>
<p>Are we getting CEUs or certificates for these webinars?</p>	<p>No. CEU's/certificates are not currently available for these webinars. The Department is working with the Iowa Board of Certification to explore this option. CEU's may be made available in the future.</p>
<p>Can anyone from the Contract agency with access to Iowa grants send correspondence to IDPH or just the lead?</p>	<p>Each IPN contractor was required to establish a Prevention Lead who is responsible for communication with the Department. The established Prevention Lead must be the individual communicating with the Department to ensure communication is not overlooked.</p> <p>For contractors who are subcontracting for prevention services, all communication must come through the contract holder.</p>
<p>Will the Department be doing any media to communities sharing that we can be used as experts in the prevention field?</p>	<p>At this time, the Department has not planned to conduct media to raise awareness of the IPN Network. This is a good suggestion and will be shared with leadership.</p>
<p>Does Quantum units have courses that will work for the prevention ethics and the other required course? I paid 70 dollars for a one year subscription and their courses for CEU's are solid imo (in my opinion).</p>	<p>The Iowa Board of Certification does outline recertification expectations for Certified Prevention Specialists regarding the number of on-line hours that can be obtained for certification. Please visit the IBC website at www.iowabc.org and review the section titled <i>Professional Development Requirements</i> for additional information.</p>
<p>Can the power point used today be available for use to modify to use in the community?</p>	<p>Yes, it would be appropriate to use the webinar as a training tool in your community. All recorded webinars have been placed on the Integrated Provider Network (IPN) webpage in a PDF format. Please request a copy of the original power point via the IPN HelpDesk at ipn@idph.iowa.gov</p>
<p>Has the department already examined adapting Stacked Deck to other age groups (outside of 6-12) as part of other projects? Or will those of us exploring this possibility need to start the process from scratch?</p>	<p>For the Integrated Provider Network, the IDPH Evidence-Based Practice Workgroup will be utilized to help guide evidence-based programs, policies, and procedures related to substance abuse and problem gambling</p>

	prevention services. Any adaptations to an evidence-based program will need to be reviewed by the Workgroup, who will ultimately decide if a program may be used or adapted.
We have been discussing with another agency about bringing CBSG training in, what sort of assistance can IDPH provide with bringing EBP training to Iowa?	Agencies are instructed to contact the Department directly to discuss training needs and potential next steps.
If you are NOT doing an adaptation for a whole class but only something in a student’s IEP does there need to be a request turned in to IDPH?	If an evidence-based program is not implemented to fidelity, as determined by the developer, then an Exception Request Form must be submitted to the Department for review and response. Exception Requests must be approved prior to the request being implemented.
If we need to use the waiver form, can we use more than the 1 page for the information to share with IDPH?	The Exception Request Form should provide enough space to accommodate a request; however, contractors may provide an additional page to include details needed for their agency-specific exception request.
In our new workplan are we to be researching for example in terms of curri options...not sure we know what the expectations are for workplan mid-month.	Please see the IPN Prevention Orientation Guide which was sent to IPN contacts on January 16, 2019. During the first two months of the grant, agencies have been instructed to focus on assessment and capacity to build their six-month work plans from January 1, 2019 through June 30, 2019. This may include identifying appropriate evidence-based programming to address the priority areas listed in the IPN RFP.
Not specific to this, but did I miss where these tapes webinars will be listed for those who missed them while they were live?	All recorded Prevention Webinars will be made available on the Integrated Provider Network (IPN) webpage listed on the Iowa Department of Public Health website. Webinars can be found under the Trainings & Meetings tab at http://idph.iowa.gov/substance-abuse/Integrated-Provider-Network/Meetings