

Date: October 27, 2020

To: Local Public Health Agencies

From: Immunization Program, Jessica Schultz

RE: 2020-2021 School and Child Care Audits

Please share this information with all staff involved with school and child care audits.

This memo provides information regarding the 2020-21 school and child care immunization audits and links to related information and resources. The timeframe to begin audits has been adjusted due to challenges posed by the COVID-19 pandemic. School audits should begin as soon as possible to allow additional time for local public health agencies to conduct audits. Child care and school audits should be completed and entered in IRIS by March 5, 2021.

Prior to entering audit results in IRIS, users will need access to IRIS Audit functionality. **Current School Audit Users are not required to resubmit an IRIS Authorized Site Agreement.** Individuals who do not have School Audit Access need to complete the attached IRIS Authorized Site Agreement-Organization Form, and select 'LPHA Org Admin' or 'LPHA Standard User' under the Planned Use of IRIS, School Audits section. The IRIS form is also available on the [IRIS webpage](#). Fax the completed form to the IRIS Help Desk at 1-800-831-6292, or send electronically to irisenrollment@idph.iowa.gov. Questions regarding IRIS enrollment forms may be directed to the IRIS Help Desk at 800-374-3958.

The following school and child care audit information and resources are available on the Immunization Program, [School and Child Care Audits](#) webpage:

Audit Information

- [IRIS Authorized Site Agreement-Organization Form](#)
- [School and Child Care Immunization Record Review Information](#)
- [School](#) and [Child Care](#) Audit forms
- [School and Child Care Audit IRIS Instructions](#)
- [Immunization Audits – Frequently Asked Questions](#)
- [Audit Tips and Reminders](#)
- [Avoid Common Audit Errors](#)
- [Iowa Educational Directory](#)
- [Iowa Department of Human Services, Licensed Child Care Centers](#)

Immunization Certificates

- [Certificate of Immunization](#)
- [Provisional Certificate](#)
- [Medical Exemption Certificate](#)
- [Religious Exemption Certificate](#)

Resources

- [Iowa Immunization Administrative Code](#)
- [Iowa Immunization Requirements Chart](#)
- [CDC Minimum Ages and Intervals Chart](#)
- [2020 CDC Immunization Schedule](#)
- [Iowa Immunization Law and You Brochure](#)

Questions regarding audits or the audit process should be directed to Jessica Schultz at 1-800-831-6293 or jessica.schultz@idph.iowa.gov.