Application for Continuing Education Course Renewal

This application must be submitted to the Plumbing & Mechanical Systems Board for renewal of course approval. This form is only valid for courses that have not changed content or materials since the original date of approval. If there are any changes to the course, you must submit a new application for course approval.

Course Name: __________________________
(Please Note: Only one course may be submitted per application form)

Course Approval #: CEU__________      Course Expiration Date__________

Course Categories of Approval:

☐ Safety __________ Hours
☐ Iowa Plumbing Code __________ Hours
☐ Iowa Mechanical Code __________ Hours
☐ Discipline
  ☐ Plumbing __________ Hours
  ☐ Mechanical __________ Hours
  ☐ HVAC/R __________ Hours
  ☐ Sheet Metal __________ Hours
  ☐ Hydronics __________ Hours

Cost: $______________      Is the course open to the public? ☐ Yes ☐ No

Would you like the course information posted on the Continuing Education Calendar? ☐ Yes ☐ No
If yes, attach a "Schedule of Courses" form (available on the PMSB website)

☐ I verify there are no changes to the course content or materials and request renewal of the course approval.

Instructor(s) Names:

Printed Name of Person verifying renewal: __________________________
Signature of person verifying renewal: __________________________

Sponsoring Institution/Business Name:

Address:

City: __________________________ State: __________________________ Zip: __________________________

Phone: __________________________ Email: __________________________

The completed application must be submitted to:
Iowa Department of Public Health
Plumbing & Mechanical Systems Board
321 E 12th Street
Des Moines, IA  50319

Fax 515-281-6114  or  Email: pmsb@idph.iowa.gov

For Office Use Only: Processed by__________
New CEUC# __________________________
Date Issued: __________________________
Date Expires: __________________________

(12/2015)