Tattoo Program Renewal Guidelines

Before calling...have you reviewed the step-by-step instructions at the link below?
Click here: ONLINE RENEWAL INSTRUCTIONS

We experience high call volumes during renewal. Please only call once and leave a detailed message with your name and phone #. It may take a few days for a return call.

☐ Permits expire each year on December 31st. Late fees start December 1st and will not be waived. They are $25 per month for all applications received after December 1st.

☐ The renewal fee for a tattoo artist is $75. The renewal fee for a tattoo establishment is $100. All fees are non-refundable. Fees can be paid online with a credit card or if you are mailing in a renewal form they must be paid with a check or money order made payable to Iowa Department of Public Health. Cash is not acceptable.

☐ If you have allowed your permit to lapse, please call the department for information on how to reinstate your permit.

The fastest way to get your permit is to renew online.

☐ To renew, do one of the following. Best practice is to renew online.
   1. If you have not already done so, create an A&A account. Renew and pay online at: https://www.idph.iowa.gov/regulatory-programs/tattoo
      -or-
   2. Complete a paper renewal. Be sure to use the Renewal Form and not the new application form. Using an incorrect form will create delays and it will be returned to you for the correct form.

The paper Renewal Form for a tattoo artist can be found on our website at: https://www.idph.iowa.gov/tattoo/artists

The paper Renewal Form for a tattoo establishment can be found on our website at: https://www.idph.iowa.gov/tattoo/establishments

☐ Checks received without a renewal form will be returned.
   1. If you are sending a check to pay for a renewal completed online, the following must accompany it:
      • A printed bill from our online site. This identifies the artist or establishment name and the permit # so the payment can be properly applied.

   2. If you are sending a check to pay for a renewal that has NOT been completed online, it must be accompanied by a renewal form (see above).

Online renewal services: https://www.idph.iowa.gov/regulatory-programs/tattoo
Bureau homepage: https://www.idph.iowa.gov/tattoo
Online support team for licensing portal: 1-855-824-4357
Help to reset a user name or password: 1-800-532-1174