Policy

Policy from the WIC State Operations Policy and Procedure

Policy 215.08 Notification of Eligibility Status

Applicants must be notified of their eligibility status at the time of certification. This policy describes the process of notification.

An applicant would be considered ineligible if they are attempting to be certified and do not have an active WIC status. This includes applicants who have or have never been on the WIC Program before. If a participant with a current active WIC status is no longer eligible for the program, a termination notice should be used. Terminations are outlined in Policy 215.30.

Applicants may be determined ineligible for services because:
- Household income exceeds the guidelines,
- They failed to bring proof of identity,
- They do not have a nutrition risk, or
- The Iowa WIC Program is serving only higher priority classes due to funding constraints.

Nutrition assessment and nutrition education may be provided to applicants who are found ineligible. Local WIC personnel are encouraged to offer these services along with appropriate referrals for health and other social services.

Information

The newest component to MyPlate:
MyPlate, MyState is the newest component of MyPlate, MyWins and leverages the prime growing and farmers market seasons. MyPlate, MyState asks the questions: What foods, flavors, and recipes is your state/territory know for, and how do they fit into your healthy eating style?
2016 Immunization Webinar for WIC Staff

Please join Every Child By Two - Carter/Bumpers Champions for Immunization, and our partners at the USDA, the National WIC Association and the Centers for Disease Control and Prevention, for a lunchtime Immunization Webinar developed specifically for WIC staff. During this one-hour webinar you will learn about vaccination recommendations for infants, children and pregnant women; key messages regarding the immunization schedule, vaccines and vaccine safety; and an overview regarding how to review a child’s immunization record to determine up-to-date status of WIC clients.

Opening remarks will be presented by Amy Pisani, Executive Director, Every Child By Two; Rev. A. Greenaway, President and CEO, National WIC Association; and a representative from the Supplemental Food Programs Division, Food and Nutrition Service, USDA.

Dr. Nancy Messonnier, Director, National Center for Immunization and Respiratory Diseases, Centers for Disease Control and Prevention will serve as the main speaker for this one-hour webinar.

You must pre-register online via the registration link below to participate in the webinar.

Registration Link: [https://cc.readytalk.com/r/sns1owlcfht&eom](https://cc.readytalk.com/r/sns1owlcfht&eom)

**Meeting Title:** Immunization Webinar for WIC Staff

**Host:** Every Child By Two

**Date & Time:** Thursday, July 28, 2016; 12:00-1:00 PM Eastern Daylight Time (EDT)

**Meeting Type:** Webinar (via ReadyTalk’s webinar system)

You will view the webinar online, and you will have two options for listening to the webinar.
Option 1: Listen through your computer’s speakers; Option 2: Listen through your telephone by using the toll-free number and conference ID.

Following your online registration, you will receive a confirmation email with a link to join the webinar, the optional toll-free phone number with conference ID, and further details. Please contact Richard Greenaway at rich@ecbt.org or call 202-783-7034 with any questions.
The Milk Mob presents
Breastfeeding Champion Training for Outpatient Breastfeeding Supporters*
with Liz Neighbors RN, BSN, IBCLC,
Julie Cutler RN, BSN, MSN, IBCLC & Carol Reeder RN, BSN, IBCLC

Thursday & Friday
Sept. 22 & 23 ---- 8:30am – 5:00pm Each Day
Location:
CHI Missouri Valley Hospital
631 North 8th -- Lower level Conference Room
Missouri Valley, Iowa 51555

$250/person
Earlybird registration is $225 through August 31, 2016

Breakfast and Lunch are included
Limited scholarships available
contact Madelyn MBrunow@harrisoncountyhealth.org

Following the Breastfeeding Champion Training the Participants Will be Able To Meet the Following Objectives:

- Identify the nutritional and immunologic properties of breastfeeding and the risks of artificial milk.
- Discuss care plans for common breastfeeding problems, such as sore nipples, poor weight gain, and latch difficulties.
- Use in-person and telephone breastfeeding triage tools that aid in increasing positive breastfeeding outcomes.

Continuing Education Credits Offered at No Additional Charge:

RN: BreastfeedLA is an approved provider by the California Board of Registered Nursing. This course offers 15 contact hours of continuing education. BreastfeedLA’s provider number is CEP16435. Licensee must maintain certificate for a period of four years.

IBCLC: Application for Continuing Education Recognition Points has been submitted to the International Board of Lactation Consultant Examiners.

RD: Maintain a copy of the agenda and certificate of attendance for CPEs for your Professional Development Portfolio.

www.themilkmob.org

Sponsored By:
Healthy Harrison Coalition
CHI Health Missouri Valley

- This training program is beneficial for medical office staff, providers, pharmacists, public health nurses, doulas, midwives, home visitors, WIC peer counselors, nutritionists, LLL Leaders, and health professional students and others who help mothers breastfeed.

Cancellation Policy:
Full refund up to 2 weeks before course. 50% refund for less than 2 weeks before course.
The Breastfeeding Champion Curriculum

The Milk Mob is a nonprofit membership organization dedicated to the expansion of breastfeeding education for a broad range of health professionals who work with nursing mothers and babies. All enrollees who complete the course will be offered a complimentary 3 year membership.

The Milk Mob is Looking for Individuals to Teach our Breastfeeding Champion Course

If you are an experienced IBCLC with teaching experience, and you love to teach breastfeeding basics to other breastfeeding supporters, this is your opportunity to increase breastfeeding knowledge in your community, and to receive payment for it!

Prerequisite: Instructor candidates must submit an application for pre-approval. Attendance at a two-day Breastfeeding Champion Training is required before attending our Instruct-the-Instructor course.

For more information, please visit www.themilkmob.org.
Job Postings:

Nutritionist

Johnson County Public Health seeks a part-time (20hrs/week), grant funded Nutritionist to provide nutrition assessment and education to participants of the WIC and Maternal/Child Health programs.

Bachelor’s degree in nutrition, dietetics, food systems management or closely related field and completion of a 1 yr. internship approved by the American Dietetic Association.

Special Requirements: Must be licensed or eligible for licensure as a Dietitian in the State of Iowa. Experience in WIC and/or speaks Spanish preferred.

Starting wage is $22.57-$26.55 an hour plus outstanding benefits. To apply and learn more about this position please visit our website, www.johnson-county.com. Applications are accepted until the position is filled. Resume and cover letter must be attached with online application.

Registered Nurse

Looking for a satisfying job helping people in a friendly, family-centered clinic? Want to work with a team of caring individuals focusing on education and prevention? Tired of weekends and holidays? Join the team at Johnson County Public Health. Johnson County’s Public Health department is seeking a part-time (20 hr/wk) grant funded Registered Nurse to provide health assessment/education and immunizations to participants of their WIC and Maternal/Child Health programs.

Minimum requirements: Associate’s degree and two years of experience in general nursing, pediatric, maternal, school, or public health. Experience administering adult/child immunizations, knowledge of early child development, and bilingual Spanish or French preferred.

Special requirements: Must be licensed as a Registered Nurse in the State of Iowa. Valid driver's license and insurable under County liability coverage.

$22.57 - $26.55 per hour to start plus outstanding benefits. Applications will be accepted until the position is filled. Apply online @ www.johnson-county.com. Cover letter and resume must be attached to online application.

Chuck Dufano, MS, RD, LD
WIC/MCH Coordinator
Have you visited this website lately?
http://www.touchingheartstouchingminds.com/ If not you should, it can help you revitalize your nutrition education! 😊

Thank you of the Week:

"I'm not sure where my family would be without WIC. It has literally saved our lives during this time of economic hardship. We are very thankful for WIC." ~ WIC Participant

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"The thing I like best about the eWIC card is that I can buy anything I want from my WIC benefits when I want, with checks I had to buy everything on the check or loose it, now if I just want a gallon of milk and some apples I can buy just that!" ~WIC Participant

Documentation of Address for Homeless Participants

In Focus, completing the address section is required, even if the participant is homeless. In the case of homeless participants staying at a motel or shelter we recommend recording the address for the motel or shelter where they are currently staying but then mark the Do Not Mail checkbox so no mail will actually go there. Then of course you should mark the homeless checkbox too.

Find us on Facebook-

https://www.facebook.com/IowaWIC

Training

Infant & Child Nutrition Workshop – August 2, 2016 –see information at end of Friday Facts

<table>
<thead>
<tr>
<th>May:</th>
</tr>
</thead>
<tbody>
<tr>
<td>No NETC this month</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>July:</th>
</tr>
</thead>
<tbody>
<tr>
<td>NETC Webinar (All new staff) – July 14, from 8:30-11:30</td>
</tr>
<tr>
<td>NETC Webinar (Health Professional) – July 21, from 8:30-11:30</td>
</tr>
<tr>
<td>NETC Webinar (Support Staff) – July 28, from 8:30-11:30</td>
</tr>
</tbody>
</table>
September:
NETC Webinar (All new staff) – September 15, from 8:30-11:30
NETC Webinar (Health Professional) – September 22, from 8:30-11:30
NETC Webinar (Support Staff) – September 29, from 8:30-11:30

November: ***Please note the dates in November***
NETC Webinar (All new staff) – November 10, from 8:30-11:30
NETC Webinar (Health Professional) – November 16, from 8:30-11:30
NETC Webinar (Support Staff) – November 17, from 8:30-11:30

**Dates to Remember**-
- Infant/Child Workshop- August 2, 2016 – see attachments at end of Friday facts today
- WIC Contractor Meeting- August 30, 2016
- Communication and Rapport Workshop- October 26, 2016

**Available Formula**-

<table>
<thead>
<tr>
<th>Product</th>
<th>Quantity</th>
<th>Expiration</th>
<th>Agency</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vivonex T.E.N.</td>
<td>60- 2.84 oz.</td>
<td>11/2016</td>
<td>State WIC Office</td>
<td>Nicole Newman 515-281-4545</td>
</tr>
<tr>
<td>Keto cal. 3:1, 11 oz. Unflavored powder</td>
<td>8 containers</td>
<td>9-4-16</td>
<td>HACAP</td>
<td>Angela Munson (319) 366-7632</td>
</tr>
<tr>
<td>Pediasure 1.0</td>
<td>1 case</td>
<td>11-16-16</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ketocal 4:1 (vanilla)</td>
<td>1 case</td>
<td>9-9-16</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2 cases</td>
<td>12-12-16</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Elecare</td>
<td>6 container powder</td>
<td>3-1-17</td>
<td>Mid-Iowa Community Action</td>
<td>Sierra Steven (515) 232-9020, ext. 105</td>
</tr>
<tr>
<td></td>
<td>5 container powder</td>
<td>4-1-17</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Complete Amino Acid Mix</td>
<td>1 can</td>
<td>10-21-2017</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RTU Neosure</td>
<td>26 containers</td>
<td>9/1/17</td>
<td>Upper Des Moines Opportunity</td>
<td>Tammy Chapman, RD, LD (712) 859-3885 Ext. 110 <a href="mailto:tchapman@udmo.com">tchapman@udmo.com</a></td>
</tr>
</tbody>
</table>

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with
disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339.

Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;

(2) Fax: (202) 690-7442; or

(3) Email: program.intake@usda.gov

This institution is an equal opportunity provider.
# Infant & Child Nutrition Workshop – August 2, 2016

## General Information

<table>
<thead>
<tr>
<th>Registration fee</th>
<th>The registration fee for the workshop is $50.00. This fee covers lunch, breaks and print materials.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deadline</td>
<td>Space is limited so pre-registration is required by July 28, 2016.</td>
</tr>
</tbody>
</table>
| How to register  | You may register by  
  - Mail using the enclosed registration form or  
  - Telephone by calling (515) 964-6800 or 1-800-342-0033 or  
    Online at https://ce.dmacctraining.com/dmacc2/public/store/search.do?navigator=retrievelt_em&item=VpPT4SmVLE4sTe5PvV3-9A**&coursetype=EVNT  
    To drop or withdraw your registration and receive a full refund, you must notify Registration at least 48 hours (two business days) before the start of class. DMACC registration 515-964-6800. |
| Location         | The workshop will be held at the Ankeny campus of the Des Moines Area Community College. The workshop will be in the Walnut Room of Building 7. |
| Parking          | Parking is available at no charge. A map of the campus is enclosed. Please notice the change in location. (See campus map.) |
| CEUs             | - Certificates of attendance will be provided to dietitians.  
    - In order to receive a certificate attendance for files, CEUs must be requested.  
    - Continuing Education Contact Hours are approved by DMACC IBON #22  
    - 100% attendance is required to issue contact hours |
| Infants attending| Mothers may bring quiet breastfeeding babies less than 6 months of age to the workshops. Due to the professional nature of the sessions, mothers are expected to care for their babies outside the meeting room when needed. It may be easiest to bring a support person along to provide baby care outside the meeting room. |

*Continued on next page*
REGISTRATION

Infant & Child Nutrition Workshop
NAHE 921-300 CRN 34967
Building 7 – Walnut Room
August 2, 2016

Name: ___________________________ Daytime phone: ________________
Address: ___________________________ Social Security #: ________________
________________________________
________________________________
Agency: ___________________________________________________________

The registration fee is $50 for the workshop. Please make checks payable to Des Moines Area Community College.

Temperature in this room may be variable, please bring a sweater. Please notice the location of the workshop - Building 7: Walnut Room.

If you would like a vegetarian meal please email Nikki Davenport at Nikki.davenport@idph.iowa.gov. (The meal may contain dairy products.)

Register online at
https://ce.dmacctraining.com/dmacc2/public/store/search.do?navigator=retrievelItem&item=VPt4SmVLE4sTe5PvV3-9A**&coursetype=EVNT
or Send this form and payment by July 28, 2016 to:

Des Moines Area Community College
Registration Building 1
2006 Ankeny Blvd.
Ankeny, Iowa  50021
**Infant-Child Nutrition Workshop- Building 7, Ankeny DMACC - Walnut Room**

**Tuesday, August 02, 2016**

This workshop will help dietitians, nurses, and health educators answer parent’s questions about food intake, growth, and oral health for infants and children.

### Agenda

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 am to 8:15 am</td>
<td>Registration</td>
</tr>
<tr>
<td>8:15 am to 9:30 am</td>
<td>Feeding Your Infant and Child</td>
</tr>
<tr>
<td>9:30 am to 10:30 am</td>
<td>Milk Feedings for Infants</td>
</tr>
<tr>
<td>10:30 am to 10:45 am</td>
<td>Break</td>
</tr>
<tr>
<td>10:45 am to 12:00 pm</td>
<td>Working with Families with Special Health Care Needs</td>
</tr>
<tr>
<td>12:00 pm to 1:00 pm</td>
<td>Lunch</td>
</tr>
<tr>
<td>1:00 pm to 2:00 pm</td>
<td>Oral Health Recommendations Infancy through Childhood</td>
</tr>
<tr>
<td>2:00 pm to 2:15 pm</td>
<td>Break</td>
</tr>
<tr>
<td>2:15 pm to 3:15 pm</td>
<td>Underweight Infants and Children</td>
</tr>
<tr>
<td>3:15 pm to 4:15 pm</td>
<td>Overweight Infants and Children</td>
</tr>
<tr>
<td>4:15 pm</td>
<td>Adjourn</td>
</tr>
</tbody>
</table>

### Speakers

Mary Kay Brinkman, RDH, BS Dental Consultant, Iowa Department of Public Health
Nikki Davenport, RD, LD, WIC Nutrition Services Coordinator, Iowa Department of Public Health
Kimberly Stanek, RD, LD, Nutrition Consultant, Iowa Department of Public Health
Stephany Brimeyer, MPH, RD, LD, Early Access Nutrition Coordinator, Child Health Specialty Clinics Coordinator

### Objectives

After attending this workshop, you will be able to:

1. Describe current recommendations for feeding infants and children.
2. Describe stages of growth and nutrition needs for infants and young children.
3. Describe how stage of development relates to the introduction of solid foods.
4. List recommended practices for infant and child oral hygiene.
5. Discuss feeding and nutrition concerns for children with special health care needs.
6. Identify overweight and underweight children and suggest feeding guidelines.
7. Describe how stage of development relates to the introduction of solid foods.