

**Policies from the WIC State Program  
Certification Policy and Procedure Manual**

**Policy 300.10 – Contract Agency Personnel  
Training**



Step	Action
1	Print the New Employee Training Checklist for each new employee (300.11)
2	Request a data system security token from state WIC office (330.10)
3	Complete the local agency orientation (300.10)
4	Complete the data system training including homework (300.12)
5	Register for New Employee Training Course (NETC) (300.10)
6	Complete NETC homework (300.10)
7	Attend NETC
8	CPAs attend Core Training Workshops (300.10)
9	Record training and continuing education on training and education record (300.10a)

**Learning Opportunity**

Please see the flyer on the last page of this issue of Friday Facts for information regarding the 2017 National Maternal and infant Nutrition Course through the University of Minnesota. FNS and MCH Bureau are the sponsors of this course. Some current topics of interest to maternal and child nutrition programs will be discussed this year. For any questions about this course, see contact information provided on the flyer.



**WIC Thank You of the Week**

*"I love the WIC EBT card!" ~ MICA WIC Participant*

**CLC Training Coming to Iowa**

The Healthy Children's Project Center for Breastfeeding will be conducting a Lactation Counselor (CLC) training July 17 - 21, 2017, in Cedar Falls, Iowa. For more information and to register for the training, visit <http://www.healthychildren.cc/clc.htm>.

**Infant/Child Core Training –**  
August 1, 2017  
**Coordinator Meeting (In-person) –**  
August 29, 2017  
**Communication and Rapport Core Training**  
–October 24, 2017

## Focus System Tip:

If a participant calls and says they don't have benefits on their card and when looking at the audit trail it appears that they do, do a "Benefit Inquiry" under "Card Activities" (which is located above the Family ID). You will have to enter the participant's PAN number, but this will query WIC Direct and give you a real time indication of the benefits on the account. (This is helpful because there are situations when Focus and WIC Direct become out of sync.) If the benefit balance in the audit trail and the Benefit Inquiry don't match, you will need to contact the State Office.



## WIC Works Resources of the Week:

### Zika Resources:

<https://wicworks.fns.usda.gov/topics-z/zika-virus>

## Protect yourself against ZIKA when traveling



Use bug spray



Cover skin



Keep mosquitoes out



## NETC 2017 Schedule:

### July:

NETC Go-To-Meeting (All new staff) – July 13, from 8:30-11:30 (Nicole and Nikki)  
NETC Go-To-Meeting (Health Professional) – July 20, from 8:30-11:30 (Charlie and Caryn)  
NETC Go-To-Meeting (Support Staff) – July 27, from 8:30-11:30 (Connie and Nicole)

### September:

NETC Go-To-Meeting (All new staff) – September 14, from 8:30-11:30 (Nicole and Caryn)  
NETC Go-To-Meeting (Health Professional) – September 21, from 8:30-11:30 (Nikki and Charlie)  
NETC Go-To-Meeting (Support Staff) – September 28, from 8:30-11:30 (Connie and Caryn)

### November:

NETC Go-To-Meeting (All new staff) – November 9, from 8:30-11:30 (Nicole and Charlie)  
NETC Go-To-Meeting (Health Professional) – November 15, from 8:30-11:30 (Nikki and Caryn)  
NETC Go-To-Meeting (Support Staff) – November 16, from 8:30-11:30 (Connie)

**Please note: all webinars will take place in Room 479 Lucas Building, IDPH**

## Available Formula

Product	Quantity	Exp. Date	Agency	Contact
Enteral Pediasure- Vanilla	112 cans	July 1, 2017	Scott Co.	Deb Dodson (563) 823-9228
Tolerex Packs	9 boxes (6 packs per box)	2 boxes Aug. 2017; 6 boxes Feb.2018; 1 box April, 2018	MICA	Sierra Stevens (515) 232-9020
Vivonex Pediatric Powder - Category 41, Subcategory 216	13 boxes with 6 - 1.7 oz. packets, and 5 additional packets	January 16, 2018	Webster Co.	Susan Freeman (515) 573-4107
Similac PM 60/40	10 cans	November 1, 2018	Marion Co.	Monica Hansen (641) 828-2238

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877- 8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (AD- 3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632- 9992. Submit your completed form or letter to USDA by:

1. Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C.20250-9410
2. Fax: (202) 690-7442; or
  - E-mail: [program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider.





## 2017 National Maternal and Infant Nutrition Intensive Course

August 16–18, 2017  
Minneapolis, Minnesota  
[cceevents.umn.edu/nic](http://cceevents.umn.edu/nic)

This continuing education program focuses on the improvement of maternal and infant health through the delivery of risk-appropriate, high-quality nutrition services. It is designed for dietitians, nutritionists, certified nurse midwives, registered nurses and nurse practitioners, physicians, and public health professionals who serve preconceptual, pregnant, postpartum, and breastfeeding women.

Visit [cceevents.umn.edu/mnic](http://cceevents.umn.edu/mnic) to learn more and to register for the course.

### Conference Topics

- Mindfulness for Work and Daily Resilience for the Health Care Provider (**New ThisYear!**)
- Diet, Depression, and Sleep in Pregnant and Postpartum Women
- Relationships between Adverse Childhood Events and Weight in Women
- Cannabis Use in Pregnancy: Clinical and Policy Implications
- Social-Ecological Model of Factors Affecting Breastfeeding Initiation and Duration
- Telehealth Interventions for Pregnant and Postpartum Clients
- Perinatal Diet, Inflammation, and Brain Development
- Fatty Acids in Pregnancy: An Update
- Inflammation, Infection, and Pregnancy: An Epigenetic Perspective
- Effects of Malnutrition on Pregnancy Outcomes and Breastfeeding

### Distance Learning Opportunities

Distance education options will be available for certain sessions for a three month period following the course.

The National Maternal Nutrition Intensive Course is supported in part by:

Food and Nutrition Services, US Department of Agriculture, under Grant Agreement No. WIC-UNIV.MN-17. Financial support of this course provided by the Food and Nutrition Service cannot be interpreted as an endorsement of the views presented by the course speakers.

Health Resources and Services Administration/Maternal and Child Health Bureau through T79MC00007-27-01, Public Health Nutrition Training Program. Contents are solely the responsibility of the authors and do not necessarily reflect the official views of the agency.

*The University of Minnesota is an equal opportunity employer and educator.*

