

WIC Quality Improvement Tool Kit Contents

PLAN

- Rapid Improvement Event
 - Plan-Kaizen Tool Selection.pdf
 - Plan-Lean 5S.pdf
 - Plan-Lean Rapid Improvements Go-No Go.pdf
 - Plan-Solicitation for Ideas.docx
 - Plan-Stakeholder Analysis.xlsx
 - Prep-Event Toolbox Checklist.xlsx
 - During-Corrective Action Brainstorming Worksheet.xlsx
 - During-Kaizen Charter.xlsx
 - During-Kaizen Event Benefits Matrix.xlsx
 - Post-Kaizen Event 30-Day Audit.xlsx
 - Post-Kaizen Event Final Report.xlsx
 - Post-Kaizen Leader Self-Audit.xls
- Flowchart
 - Flowchart How-to.pdf
- Value Stream Map
 - VSM How-To and Template.xlsx
- Cause and Effect Diagram
 - Cause&Effect How-To.pdf
 - Cause&Effect Template.xlsx
- Pareto Chart
 - Pareto How-To.pdf
 - Pareto only Template.xls
 - Pareto and Histogram Template.xls

DO

- **Flowchart – see under “Plan”**
- Storyboard
 - QI Storyboard How-to.pdf
 - QI Storyboard Template.doc

STUDY

- **Value Stream Map – see under “Plan”**
- Run Chart
 - Run Chart How-To.pdf
 - Run Chart Template.xls
- Current Reality Tree
 - CurrentRealityTree How-To.pdf
- Scatter Diagram
 - ScatterChart How-To.pdf

ADDITIONAL RESOURCES

- Resource List.pdf
- Continuous Improvement Suggestion Form.pdf