
360.20

Referral Agreements with County Departments of Human Services

Written agreements required

WIC contract agencies must have written agreements for referral services with the Department of Human Services offices in their service area.

Note: Similar written agreements are strongly encouraged with other community-based programs or providers.

Terms of agreements

These agreements may be ongoing (open-ended) or multi-year agreements, at the discretion of the WIC agency.

Contents

The agreement should include:

- Names of the parties involved,
 - Time period,
 - Outreach materials to be exchanged,
 - Process for making referrals
 - Civil rights statement,
 - Non-discrimination statement, and
 - Location for signatures and dates for agency leadership.
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