

IOWA DEPARTMENT OF PUBLIC HEALTH  
Bureau of Radiological Health  
Lucas State Office Building, Des Moines, IA 50319

February, 1999

IPDH INFORMATION NOTICE: 99-X03: Two-year x-ray equipment maintenance

ADDRESSEES: All medical x-ray facilities in Iowa

PURPOSE:

The Iowa Department of Public Health (IDPH) is issuing this information notice to remind facilities of necessity of obtaining proof that service companies for x-ray equipment are registered. Action may be required after reviewing this notice. No response to this agency is necessary at this time.

DISCUSSION:

Inspections of facilities by Bureau inspectors have shown that though facilities may have used a registered service company to perform the required 2-year maintenance on the x-ray systems, the x-ray facilities did not have proof that the service company was registered with the Bureau. It is the responsibility of the x-ray facility to verify registration by requesting a copy of the IDPH letter of registration issued to the service company and the responsibility of the service facility to provide the copy of their registration letter. This copy should be on file at the x-ray facility. Check the expiration date on the letter of registration to ensure that the company is still registered at the time of the service call. Use of an unregistered service company may result in undue expense if you are required to have a registered company re-service your x-ray equipment. A complete list of registered service companies is available from IDPH if you are having difficulty finding service. Veterinary, industrial, and bone densitometry units are exempt from the 2-year maintenance requirement at this time.

Once the maintenance has been completed, notify the IDPH in writing of the date of the service. All other paperwork regarding the maintenance should be kept on file at the x-ray facility. Maintenance should be performed between July 1, 1997, and July 1, 1999, in order to meet the first due date. Equipment installed during this time should be serviced two years from the installation date.

We appreciate your cooperation in complying with the above requirements. If you have any questions, please call (515)281-4942.

Donald A. Flater, Chief  
Bureau of Radiological Health