

## Occupational Therapy Assistant – Limited Permit Documentation Required for Licensure

**Note to Applicant:** Limited permits expire the date on which the exam results become available or for 6 months after the permit is issued, whichever is sooner. Limited permit holders must make arrangements to take the NBCOT examination and have the examination results sent directly to the Iowa OT Board office. If a limited permit holder fails the NBCOT examination, he/ she must cease practicing immediately. See Iowa Administrative Code 645—206.3. The name of the supervising OT is required at the time of application for the limited permit and any changes in the supervising OT must be reported to the Iowa OT Board office within 7 days of any change.

- Application and fee. **All application fees are nonrefundable.** To apply, do one of the following:
  1. Create an account, apply and pay online at:  
<https://ibpllicense.iowa.gov/PublicPortal/Iowa/IBPL/common/index.jsp>, OR
  2. Print, complete and return a paper application with a check or money order payable to the Iowa Board of Physical and Occupational Therapy:  
[http://idph.iowa.gov/Portals/1/Files/Licensure/pot\\_ot\\_app\\_form.pdf](http://idph.iowa.gov/Portals/1/Files/Licensure/pot_ot_app_form.pdf).
  
- Educational Requirement - Official transcripts confirming completion of an occupational therapy assistant educational program approved by the Accreditation Council for Occupational Therapy Education of the American Occupational Therapy Association, sent directly to the Board office from the educational institution. The transcript must show completion of a supervised fieldwork experience. Foreign-trained applicants should contact the Board office for educational requirements.